NAME PedTox Registry Instructions

Case Criteria:

Report any case in which a drug, poison, or other toxin has been detected in a person age 15 or under, whether or not the substance caused or contributed to death. We are especially interested in infants and young children.

Logging on:

If you already have a user name and password for the NAME Death Registry (NDR) or Unidentified Decedent Reporting System (UDRS), the same username and password should work with the PedTox Registry. If that username and password does not work, click the "New User" button and provide the requested information. You will need to know your NAME Member ID Number which you can find on your dues statement or meeting registration receipt. If you need to, contact the NAME office if you can't locate your number. When you log on, all cases you have entered will show.

Data Items:

Creator Information. After you become a registered user, the creator information will automatically be inserted into the data base when you add a new case. This information is derived from your registration information.

Type of Case. This will be "Death Case" or "Living Child." We provided the option of adding data for living children for those persons who may have access to toxicology labs that due toxicology tests on living children.

Case Number. This should be the case number used by your office to track the case.

Race/Ethnicity. If the decedent is Hispanic/Latin, use the Ethnicity field to select "Hispanic/Latino" and in the race field, select White, African American, or Other.

Weight/Age. Be sure to specify whether the weight reported is in pounds or kilograms.

Specimen Type. Options are blood, serum, urine, and other. If you select "Other," and additional window will appear in which you can indicate the specimen, such as "Liver."

Substance Name. Do not use abbreviations. List only one substance on each line.

Concentration: Be certain to select the correct units from the drop down list.

Role/Valid. Use the list of definitions shown on the entry screen to complete these items.

Circumstances. Provide enough information that a reader will understand the basic facts of the case and the issues involved.

Cause of Death. If the cause of death involves multiple conditions, report the cause in one long line such as "Renal failure due to Paraquat Poisoning. OSC=Pulmonary failure."

Manner of Death. Select from the standard options in the dropdown list.

Reviewing Data

When you click on the blue "Date Created" link, that case will open. You can then toggle through your cases using the "Next" and "Previous" buttons.

Searching

You can search on the following criteria, in any combination:

- Case number
- Specimen type
- Type of case
- Substance name
- Race
- Ethnicity
- Gender
- Age range
- Concentration
- Role played by the drug
- Cause of death
- Manner of death

When searching substance name...

- You can use a full word or a substring. For example search for "ephed" would return any case that involved ephedrine or pseudoephedrine.
- To search for cases that include combinations of drugs ("And" logic), type in the substances separated by a comma and a space. For example, "methadone, promethazine" will result in a list of cases that involve both of those substances. The order of entry does not matter.

When an individual case or group of cases appear, you can toggle through the cases using the "Next" and "Previous" buttons and print out a hard copy report by clicking the "Print Report" link.

The Future:

We anticipate that the search and data tabulation functions will be improved and expanded with time. As time allows, data from cases previously submitted in hard copy form to the PedTox Registry will be added into the new on-line system.

If you experience difficulty or have suggestions with the on-line PedTox system, please send an email to: <u>NAME@TheNAME.org</u> and title your email "PedTox Comment"